

Clean Your Files Day -Supply Headquarters



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- . Sign-out all cleaning supplies and vacuum cleaners
- . Buckets, cleaning rags, mild detergent, etc.
- . Use cleaning supplies efficiently
- . Bring back un-used supplies for the next person
- . Have fun Cleaning while Greening!



CYFD Supply Sign-Out/Sign-In:

Name	Division	Email	Supplies Taken	Time Out	Time In